

# MS. SINGLE MOM EMPOWERMENT FORUM

## Vendor Resource Space Agreement

(\*Complete, Sign, and Return a copy of this agreement form with your payment)

The Speak Up Empowerment Foundation, Inc. 501 (c) (3) organization agrees to provide the following company: \_\_\_\_\_ with vendor resource space at the upcoming Ms. Single Mom Empowerment Forum community celebration event on April 20, 2024.

The Ms. Single Mom Empowerment Forum address location is:

**Long Beach Airport Marriott Hotel** located at **4700 Airport Drive | Long Beach, CA 90815.**

1. *The vendor resource space includes:*

- A six-foot display table to showcase products and/or literature
- Two chairs & tablecloth per table
- Company logo included in our publicity materials  
(please submit logo to [events@speakupempowermentfoundation.org](mailto:events@speakupempowermentfoundation.org) via email TODAY!)

2. *The vendor resource table space cost is \$300 per table, payable in advance.*

- Please mail your payment to: Speak Up Empowerment Foundation, Inc.  
4580 Atlantic Ave., #17771 – Long Beach, CA 90807;
- OR submit securely Online at: [www.speakupempowermentfoundation.org](http://www.speakupempowermentfoundation.org)
- Lunch is optional for an additional \$50 cost per person (send with table payment).

3. *The vendor resource table space Setup and Breakdown times:*

- Vendor setup is available beginning at 9:00 am
- Vendor breakdown must be completed by 3:30pm

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Vendor Company Representative's Signature

Date

*Ms. Robbie N. Butler, President*

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Speak Up Empowerment Foundation, Inc. Representative's Signature

Date

Please call 888.899.9901 with any questions – Thank You for your support!